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PUBLIC

To: Members of Cabinet Member meeting - Young People

Friday, 28 June 2019

Dear Councillor,

Please attend a meeting of the **Cabinet Member meeting - Young People** to be held at **10.00 am** on **Monday, 8 July 2019** in Committee Room 4, County Hall, Matlock DE4 3AG, the agenda for which is set out below.

Yours faithfully,

A handwritten signature in cursive script that reads 'Janie Berry'.

JANIE BERRY
Director of Legal and Democratic Services

AGENDA

PART I - NON-EXEMPT ITEMS

1. Apologies for Absence
To receive apologies for absence (if any)
2. Declarations of Interest
To receive declarations of interest (if any)
3. Minutes (Pages 1 - 4)

To confirm the non-exempt minutes of the meeting of the Cabinet Member - Young People held on 4 June 2019

4. To consider the report of the Director of Legal and Democratic Services on New Instruments of Government (Pages 5 - 6)

To consider the non-exempt reports of the Executive Director for Children's Services on:

5. Confirmation of Nominations of School Governors (Pages 7 - 8)
6. Consultation on the Organisation of Primary Education in Tibshelf (Pages 9 - 18)
7. Reserve Capital Funding to Support the Catering Service Programme 2019-20 (Pages 19 - 22)
8. Request to Set the Recommended Selling Price of School Meals for 2019-2020 (Pages 23 - 30)

PUBLIC

Agenda Item 2

MINUTES of a meeting of the **CABINET MEMBER – YOUNG PEOPLE** held on 7 May 2019 at County Hall, Matlock.

PRESENT

Cabinet Member - Councillor A Dale

33/19 **MINUTES** **RESOLVED** that the minutes of the meeting of the Cabinet Member for Young People held on 7 May 2019 be confirmed as a correct record and signed by the Cabinet Member.

34/19 **NEW INSTRUMENTS OF GOVERNMENT** Under the School Governance (Constitution) (England) Regulations 2012; proposals had been received from school Governing Bodies for an amendment to their Instrument of Government.

RESOLVED that the new Instruments of Government be made for the 1 school detailed in the report.

35/19 **CONFIRMATION OF NOMINATIONS OF SCHOOL GOVERNORS** **RESOLVED** to approve the nomination of the following persons to serve as Local Authority Governors:-

J Austin	-	Coppice Primary School
D Lowe	-	Ripley Junior School
P Coates	-	Cavendish Junior School
C Fletcher	-	Elton Primary School
P Ennis	-	Stanley Common CofE Primary School
E Jackson	-	Stanley St Andrew's Primary School
H Canetti	-	Tupton Primary School
M Hagues	-	Killamarsh Junior School
R A Huma	-	Lenthall Infant and Nursery School
V Noble	-	Barlow CofE Primary School
S Bambrick	-	Newhall Infant School
M Smart	-	Melbourne Infant School

36/19 **HOME TO SCHOOL TRANSPORT – HAZARDOUS ROUTE ASSESSMENTS** The Cabinet Member was asked to consider three requests for a home to school journey to be declared 'hazardous' for the purpose of establishing eligibility to free transport.

Route 1 - A parent of a pupil attending John Port Spencer Academy has raised concerns with regard to route safety for the purposes of home to school

transport via Carsington Road/The Mease in Hilton, which formed part of the shortest available route to the school. This route was inspected on 13 March 2019 by the Hazardous Route Panel and recommended that it was not hazardous. The Panel agreed that further improvements could be made i.e. the clearing of shrubs in the centre of the island to improve visibility and the possible construction of a footway on the right hand side as pedestrians exit Carsington Road on to The Mease.

Route 2 - The issue of route safety along the A6020 for the purposes of home to school transport was raised by a parent of a student who attended Lady Manners School. The route was inspected on 23 March 2019 by the Hazardous Route Panel and recommended that the route was hazardous.

Route 3 - A parent of a pupil attending Queen Elizabeth's Grammar School in Ashbourne, has raised concerns with regard to route safety for the purposes of home to school transport via Sprinkswoods Lane and Sides Lane in Snelston, which formed part of the shortest available route. The route was inspected on 2 April 2019 by the Hazardous Route Panel and recommended that Sprinkswoods Lane was not Hazardous and Sides Lane before it joined Clifton village was hazardous.

The Authority's Walking Route Assessment Criteria and details of each route were attached as appendices to the report.

RESOLVED to approve the Hazardous Routes Panel's recommendation, that (1) route 1 between Hilton and John Port School is not hazardous for the purposes of home to school transport;

(2) route 2 between Hassop and Lady Manners school is hazardous for the purposes of home to school transport; and

(3) route 3 between Snelston and Queen Elizabeth's Grammar school is not hazardous on Spinkswoods Lane and is hazardous on Sides Lane before it joins Clifton village for the purposes of home to school transport.

37/19 **EXCLUSION OF THE PUBLIC** **RESOLVED** that the public, including the press, be excluded from the meeting during consideration of the remaining item on the agenda to avoid the disclosure of the kind of exempt information detailed in the following summary of proceedings:-

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC, INCLUDING THE PRESS, WERE EXCLUDED FROM THE MEETING

1. To confirm the exempt Minutes of the meeting of the Cabinet Member – Young People held on 7 May 2019.

38/19 **EXEMPT MINUTES** **RESOLVED** that the exempt Minutes of the meeting of the Cabinet Member for Young People held on 7 May 2019 be confirmed as a correct record and signed by the Cabinet Member.

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DERBYSHIRE COUNTY COUNCIL

CABINET MEMBER MEETING - YOUNG PEOPLE

8 July 2019

Report of the Director of Legal and Democratic Services

NEW INSTRUMENTS OF GOVERNMENT

Purpose of the Report

To agree new Instruments of Government to be made under the School Governance (Constitution) (England) Regulations 2012.

Information and Analysis

The following proposals have been received from school Governing Bodies to vary their Instrument of Government and they comply with the requirements of the Regulations:

- (1) Middleton Community Primary School - 14 members consisting of 5 parents, 1 Local Authority, 1 staff, 1 Head-teacher and 6 co-opted governors.

Other Considerations

In preparing this report the relevance of the following factors have been considered – prevention of crime and disorder, equality of opportunity and health, legal, financial, transport, personnel and property considerations.

Background Papers

Emails or letters from the schools.

Key Decision?

No

Is it necessary to waive the Call-in period?

No

OFFICER'S RECOMMENDATION

To approve the making of the new Instruments of Government as detailed above.

Janie Berry
Director of Legal and Democratic Services

DERBYSHIRE COUNTY COUNCIL**CABINET MEMBER FOR YOUNG PEOPLE**

8 July 2019

Report of the Executive Director for Children's Services**CONFIRMATION OF NOMINATIONS OF SCHOOL GOVERNORS****1. Purpose of report**

To ask the Cabinet member to confirm the nominations of persons to serve as local authority school governors.

2. Information and Analysis

Nominations to school governing boards are proposed as set out below.

The Cabinet member is asked to confirm the nominations of persons to serve on the governing boards of these schools.

Any appointments made by governing boards will be subject to the completion of a Declaration of Eligibility form, a proof of identity check and an enhanced DBS check.

3. Other considerations

In preparing this report the relevance of the following factors has been considered:- prevention of crime and disorder, equality of opportunity and health, legal, financial, personnel and property considerations.

4. Background Papers

Registration forms of applicants.

5. Key Decision?

No

6. Officer's Recommendation

That the nominations for persons to serve as local authority governors are confirmed.

**Jane Parfremment
Executive Director for Children's Services**

The Cabinet member is asked to confirm the **nominations** of the following persons to serve as local authority governors.

Name	School	Nominating Councillor	Appointment
Derbyshire Dales			
A Clayton	Brassington Primary School	I Ratcliffe	New Appointment
G Hart	Anthony Gell School	I Ratcliffe	New Appointment
S Revie	St Oswald's Primary School	S Spencer	New Appointment
High Peak			
N Compton	Edale CofE Primary School	J Perkins	New Appointment
S Lonsdale	Taxal and Fernilee Primary School	A Fox	New Appointment
South Derbyshire			
S Haigh	St George's Primary School, Castle Gresley	S Swann	New Appointment

DERBYSHIRE COUNTY COUNCIL
CABINET MEMBER FOR YOUNG PEOPLE

8 July 2019

Report of the Executive Director for Children’s Services

**CONSULTATION ON THE ORGANISATION OF PRIMARY EDUCATION IN
TIBSHELF**

1. Purpose of Report

To report the outcome of the consultation on the organisation of primary education in Tibshelf.

2. Information and Analysis

Derbyshire County Council made a significant investment in building a new secondary school for Tibshelf, providing modern facilities that enhance high-quality education. Tibshelf School moved to its new location on the edge of the village in November 2013. The former Tibshelf School site (to the rear of the Infant & Nursery School) occupies an area of 58,839 square metres in the centre of the village of Tibshelf. At the time of leaving, there were extensive school buildings on site, playing fields, tennis courts, an all-weather pitch and a changing block. The all-weather pitch and changing block had been funded with a partial grant from the Football Foundation. All the sports facilities were replicated on the new school site and are available for community use. Since the school’s departure, the buildings (with the exception of the changing block) have been demolished on safety grounds. The changing block and playing fields have continued to be used by a local football club and the athletics club. There is access across the site to the allotments.

In April/May 2016, there was a pre-publication consultation to consider the future of primary education in Tibshelf and the disposal of surplus land on the former Tibshelf School site. Derbyshire County Council’s Cabinet considered the outcome of that consultation in July 2016 and the decision was made to apply for permission to dispose of the surplus land. The decision on the future of primary education in Tibshelf would be the subject of further consultation. The Education and Skills Funding Agency approved the disposal of surplus land in 2018. The remaining site, together with the

capital receipt from the surplus land, provides an opportunity to invest in new school premises. It is, however, necessary to determine the organisation of primary education in the village before a design can proceed. The decision will also determine the correct statutory or non-statutory procedure for re-organisation.

When the initial consultation took place, it was thought that access to the former Tibshelf School site could be achieved without impacting on the existing Infant School. Further discussion with the Highways Department has determined that that is not the case and a section of the Infant School building will have to be demolished to provide acceptable access for any development on the available site. As a consequence, if the decision is made to utilise the site for a school, the new building will be required to house both the junior and infant pupils regardless of the organisation of the school.

Town End Junior School is located on the edge of the village. It has a net capacity of 196 with 174 on roll. The site is very restricted and does not provide sufficient playing fields to meet current DfE standards. There is a maintenance backlog of £636,555. There is no scope for enlargement of the school on its present site.

Tibshelf Infant School is centrally located. It has a net capacity of 130 and 130 on roll. It is on a constrained site and the condition backlog is £389,261.

The projections show a small decrease in numbers at the Junior School but an increase to 153 by 2023 for the Infant School (23 above capacity). In addition, planning approval has been granted for 227 houses in the village which could generate 45 primary-aged pupils. The Infant School is also eager to extend its age range to provide pre-school education to 2 year-olds.

On 28 February 2019, Cabinet agreed to a further consultation on the organisation of primary education in Tibshelf, and it took place from 14 March 2019 to 10 May 2019. A copy of the consultation paper is at Appendix 1.

There were 17 responses to the consultation. There was general support for moving to the new site but a mix of views as to whether the new school should remain as two schools but be federated or become a primary school. The following details the issues raised by those who responded to the consultation.

Do you prefer the Junior and Infant Schools to remain on separate sites?

Of the 17 who responded, 15 were in favour of co-locating the school on the former Tibshelf School site with one opposed and another not offering an opinion. Of those in favour, they saw the advantages as:

- Improving the logistics of taking pupils to and from school
- Assisting with the transition at the end of the infant stage
- Offering a 'one team' approach to education
- Improving on the existing old buildings and providing facilities that are fit for purpose in the 21st Century
- Improve the appearance of the High Street

There was support for the nursery to remain as part of the school and for the existing clubs to be able to continue using the sports fields.

The one consultee who was opposed felt that the existing schools did a very good job and to break the teams up could impact on the learning and care of the children. They expressed a desire for the existing schools to be expanded but it had been explained in the consultation document that the sites in question did not lend themselves to expansion.

Do you think Town End Junior School and Tibshelf Infant and Nursery School should be co-located and operate as a federation?

Three of the consultees expressed support for a federation, however 5 were specifically opposed. There were 8 responses that were neutral, expressing the view that they would support whichever was best for the school. One was opposed to the co-location so did not comment on the reorganisation.

Do you think the Junior and Infant Schools should close and be re-established as a new primary school?

Seven of the consultees expressed support for the creation of a primary school with 3 opposed having opted for a federation. Six were neutral and one was opposed to the co-location as above.

General Points

There was some opposition to the partial demolition of the Infant School given the aesthetics of the building and concern about how the school would continue to operate if a section of the building was demolished.

DCC response - the demolition would not take place until the new school was built.

There was concern about the location of the access road and a suggestion that a holistic approach should be taken to consider accessing the site at other points on the High Street through discussion with the Parish and

District Councils. **DCC response** – this could be considered during the design phase.

Traffic on the High Street was a concern particularly with the pending start of works relating to HS2. **DCC response** – the access road and parking for the new school would be off the High Street and would therefore improve the current position of cars parking at both the Infant and Junior sites.

There was a view that the new school should be built on the footprint of the old secondary school and leave the playing fields untouched so they could continue to be used for recreation. **DCC response** – the footprint of the old buildings was considered however there were significant level changes which would prevent the new school from being fully accessible and access to the playing fields would be across the vehicle track that accesses the allotments. By constructing on the lower site, the buildings will be fully accessible with safe access to the playing fields and the adjacent multi-games court and changing rooms would be brought back into full use. The school playing fields would still be available for community use and benefit from the improved facilities. They would be in addition to the facilities that had been created at the new secondary school.

There was concern that the playing fields on the former Tibshelf School site were identified in the Bolsover District Council Long Term Development Plan. **DCC response** – Over the past 2 years, the District and Parish Councils have been informed of the plans for the site and therefore further dialogue would be required in respect of the development.

There was concern that the extra housing in the village demanded additional health facilities as well as schools. **DCC response** – this falls outside the remit of DCC and is a matter for the Health Authority in discussion with Bolsover District Council.

3. Financial Considerations

The estimated cost of a new school is £7M. The value of the surplus land at the former Tibshelf School is £1.75M and the value of the Town End Junior site is £600,000 providing a total capital receipt of £2.35M. Initially, the capital receipt was estimated at £3.9M, however that was reduced in subsequent valuations. On 26 January 2016, Cabinet approved £3.1M from borrowings and on 26 July 2018, Cabinet approved £1.55M from basic need funding to replace the loss of capital receipt.

4. Human Resources Considerations

The considerations relating to human resources will depend on the decision made about the organisation of the school. Derbyshire County Council will provide support with any reorganisation.

5. Legal Considerations

The procedure to be taken by the Authority will depend on the final decision made in respect of primary education in Tibshelf and will be the subject of further consultation. The following processes for school reorganisation may apply:-

- (a) for the transfer to a new site, the process of is set out in the Education and Inspections Act 2006 (as amended), The School Organisation (Establishment and Discontinuance of Schools) Regulations 2013, and in the DfE guidance 'Making Significant Changes 'prescribed alterations' to Maintained Schools – statutory guidance for proposers and decision-makers' (October 2018);
- (b) for the closure of the infant and junior school and the re-opening of a new primary school, the process is set out in the Education and Inspections Act 2006 (as amended), The School Organisation (Establishment and Discontinuance of Schools) Regulations 2013 and the DfE guidance 'Opening and closing maintained schools – statutory guidance for proposers and decision-makers' (November 2018);
- (c) for two schools becoming federated, the procedure is set out in the School Governance (Federation) (England) Regulations 2012.

6. Social Value Considerations

The Authority has a duty to ensure that there are adequate school places for children in the County and the aim is for those places to be of high quality and meet current standards. A new school would be built to Department for Education Building Bulletin 103 standards.

7. Other Considerations

In preparing this report the relevance of the following factors has been considered: prevention of crime and disorder, equality of opportunity, and environmental, health, property and transport considerations.

8. Background papers

A file is available within the Children's Services' Development Section.

9. Officer's Recommendation

It is recommended that the Cabinet Member for Young People:

- Approves the progression of the design of a new school on the former Tibshelf School site with consideration of an alternative entrance to the site.
- Approves the proposal to enter into discussion with the governing bodies of the infant and junior school to consider the options of either

federation, the formation of a primary school or joint occupation as separate school in the new school building and report the outcome of those discussion to the Cabinet Member for a decision.

Jane Parfremment, Executive Director for Children's Services

Appendix 1

The Organisation of Primary Education in Tibshelf

Informal Public Consultation

Introduction

Derbyshire County Council wishes to consult all interested parties on the organisation of the schools in Tibshelf for the education of primary-aged children.

Background

The former Tibshelf School site occupies an area of 58,839 square metres in the centre of the village of Tibshelf. Tibshelf School moved to its new location on the edge of the village in November 2013. At the time of leaving, there were extensive school buildings on site, playing fields, tennis courts, an all-weather pitch and a changing block. The all-weather pitch and changing block had been funded with a partial grant from the Football Foundation. All the sports facilities were replicated on the new school site and are available for community use. Since the school's departure, the buildings (with the exception of the changing block) have been demolished on safety grounds. The changing block and playing fields have continued to be used by a local football club and the athletics club. There is access across the site to the allotments.

In April/May 2016, there was a public consultation to consider the future of primary education in Tibshelf and the disposal of surplus land on the former Tibshelf School site. Derbyshire County Council's Cabinet considered the outcome of that consultation in July 2016 and the decision was made to apply for permission to dispose of the surplus land. The decision on the future of primary education in Tibshelf would be the subject of further consultation. The Education and Skills Funding Agency approved the disposal of surplus land in 2018 and therefore the Authority is wishing to formulate its plans for the site.

Issues for Consultation

The availability of a site on the former Tibshelf School site creates an opportunity to review the organisation of primary school provision in the village. There is scope to effectively merge the two schools and create a primary school. Primary schools are seen to have a number of advantages over separate infant and junior schools, and in recent years, a number of infant and junior schools have merged. The advantages are set out below:

- A primary school is able to organise and coordinate the teaching across the primary years, and there is no need for a transition between infant and junior schools; the transition from infant to junior can be unsettling for some children and impact on educational progress.
- The Infant and Junior schools in Tibshelf are not located on the same sites and, as a consequence, parents may have children in two schools at separate locations within the town, presenting travel and time issues in getting children to school.

The 'merger' of the two schools could be achieved in one of two ways. The first is for the two governing bodies to decide to form a 'federation'. Under a federation, the two schools can have a single governing body and head teacher and effectively operate as a single school, although they remain distinct in some respects such as separate Ofsted inspections, budgets and admissions. The alternative would be for the Authority to undertake a formal legal process to close the two existing schools and open a new primary school. Under current legislation, the new primary school can remain a maintained school under Derbyshire County Council. In financial terms however it would operate with a single budget and this may adversely affect the viability of the school. The federation option has many of the benefits of a single school but can be put in place with less disruption.

Derbyshire County Council is proposing that the all-weather pitch and changing block should remain and an area of 28,700 square metres be retained to build a new school which would offer modern facilities and enhance the quality of education.

The Junior School is on a very small site and there is no scope for expansion.

In order to access the former Tibshelf School site, since the last consultation, it has become clear that the Infant & Nursery School would at least have to be partially demolished to provide acceptable access for any development and therefore if the decision is made to utilise the site for a school, the new building would accommodate both the junior and infant pupils regardless of the organisation of the school. The surplus land including the site of the current Town End Junior School would then be available for disposal.

Funding

The proposed project will be developed in more detail if this consultation establishes support for the proposal. The cost of building a new school to

accommodate all of the primary-aged children in Tibshelf is estimated to be in the region of £7m. The value of the land for disposal is estimated to be around £2.35m. The balance of funding would be provided by Derbyshire County Council from its Capital Programme. The details of the project, including the access to the site, would be subject to further consultation as part of the planning process.

Consultation Questions

1. Do you prefer the Junior and Infant Schools to remain on separate sites?
2. Do you think Town End Junior School and Tibshelf Infant & Nursery School should be co-located and operate as a federation?
3. Do you think the Junior and the Infant & Nursery School should close and be re-established as a new primary school?

Consultation

Cabinet will consider all views expressed during this consultation before deciding on the future of primary education in Tibshelf. The consultation will commence on Thursday 14 March 2019. If you require the consultation document in any alternative format such as large print or braille please contact Sue Pegg. If you would like to respond to this consultation, please e-mail or write to Sue Pegg (sue.pegg@derbyshire.gov.uk) Development Section, Chatsworth Hall, Chesterfield Road, Matlock. DE4 3FW by **Friday 10 May 2019**.

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Author: Kate Evans (x35682)

Agenda Item No: 4C

DERBYSHIRE COUNTY COUNCIL

CABINET MEMBER FOR YOUNG PEOPLE

8 July 2019

Report of the Executive Director for Children’s Services

**RESERVE CAPITAL FUNDING TO SUPPORT THE CATERING SERVICE
PROGRAMME 2019-20**

1. Purpose of the Report

To seek Cabinet Member approval to create an earmarked reserve for capital expenditure on routine replacement and upgrading of school catering equipment within Derbyshire schools.

2. Information and Analysis

Derbyshire’s Catering Service provides approximately 55,000 meals per day to 369 primary, special and secondary schools and Academies’ across Derbyshire. These are delivered through kitchen facilities on school premises or through feeder schools. The service currently employs 1,500 staff to ensure quality meals are provided to schools in accordance with the contracts. Turnover (Revenue) for 2018/19 was £25.5 million.

In 2012, funding for primary school budgets was reviewed by central Government. The Government’s aim was to move to a national funding formula and to simplify local funding arrangements with as much funding as possible delegated to schools.

Subject to provisions of the scheme, governing bodies of schools may spend budget shares for the purposes of their school. Delegated funding has no particular conditions on how a school uses it, provided any expenditure supports the core purpose of the school.

Buy-back of the Authority’s meals service is strong at present but it is operating in an increasingly competitive environment, especially in the secondary sector. The market is changing as Multi-Academy Trusts operate across the Authority and groups of schools look to commission services in different ways.

Delegated budgets means schools have the choice to buy-in the school meal provision with Derbyshire County Council, manage the service themselves or contract to a private sector provider (normally via a formal tender process or a framework).

With the implementation of Universal Infant Free School Meals in 2014, more than 85.3% of children in Reception, Year 1 and Year 2 are taking up the offer of a healthy school lunch every day. As such, several private sector companies are now beginning to compete to provide these services when schools go out to tender.

As part of this process and under the terms stated in the contracts between Derbyshire Catering Services (DCS) and individual schools, it is the responsibility of DCS to purchase and replace catering equipment that requires upgrading as part of a scheduled replacement programme.

To continue to offer a competitive service to schools, there is a need for further additional work to be carried out to upgrade related catering equipment within the service which will improve the working conditions within kitchens and dining areas, and continues to support the increased uptake of school meals.

Catering aims to cover all its costs including overheads and investment in service upgrades over a period of years and therefore requires that any catering surpluses can be earmarked and ring-fenced to fund upgrades and equipment replacement in future years. This can be achieved by the use of an earmarked reserve.

3. Financial Considerations

The Catering Service is proposing to invest £240,000 of its traded income to facilitate essential future upgrades and replacement of equipment.

Expenditure on routine replacement of equipment where the replacement value exceeds £10,000 must be treated as capital expenditure in the Authority's accounts and is therefore required to be approved by the Executive Director and included within the Authority's Capital Programme.

It is proposed that the investment will be made across two schools as follows:

Anthony Gell School

The Service has identified that due to legislative requirements, Property Services is due to undertake a programme of works to install an appropriate mechanical ventilation upgrade which will in turn require the relocation of the cooking equipment. As part of this scheme and to meet contractual obligations, the Catering Service is required to fund the purchase of

replacement kitchen equipment. It has been recognised that, at this time, it would be pertinent to include the reconfiguration of the service area (hot and cold counters, till points and ambient display areas). This will enhance the dining experience for pupils and reduce queueing times therefore increasing the average spend per pupil. The cost of the investment is estimated to be in the region of £130,000 and therefore falls into the Authority's Capital Programme.

Highfields School

The increasing pupil roll has required the School to review the use of all available space. An assessment of the kitchen has identified that the 6th Form kitchen is under-utilised and there is the potential to remodel the area to become a teaching zone.

Following discussions with the School, the Service has identified that this request presents an ideal opportunity to relaunch the failing 6th Form Catering Service that would increase income and provide an on-trend offer meeting the requirements of this discerning age group. The cost of the investment is estimated to be in the region of £110,000. The business model forecasts that this investment will be recouped over the 5 year period of the contract and thus will fall into the Authority's Capital Programme. The proposal will allow the Service to install a purpose-built counter and preparation area.

The Schools' Service Level Agreements for each school benefiting from these investments will be amended to ensure that the cost of the investments will be recovered over the length of the contract with the school. This will include recovery of the cost of the investment from the school concerned, should it cancel its contract with the Service in favour of another supplier before the sum has been fully recovered.

4. Social Value Considerations

It is proposed that whoever is appointed to co-ordinate the schemes and work to replace equipment will, where appropriate, capture and deliver social value initiatives with specialist suppliers.

Whoever is appointed to implement these schemes will need to take into account the use of the local workforce to carry out projects, the potential of employing apprentices to assist with bespoke duties and the payment of the Living Wage to staff.

Other social values have been identified as the continued effective and efficient delivery of school meals and assistance in reducing on-going costs. These efficiencies will help to reduce the charge to schools, thus easing the financial burden of meal provision whilst allowing finances to be utilised on other key budget areas appropriate to the individual school.

5. Other Considerations

In preparing this report the relevance of the following factors has been considered: prevention of crime & disorder, equality and diversity, environmental, health, human resources, legal, property and transport considerations.

6. Background Papers

Files held within the Children's Services Department, Catering Service, Chatsworth Hall Site, Matlock.

7. Key Decision

No

8. Call-in

Is it required that call-in be waived in respect of the decisions proposed in the report?

No

9. Executive Director's Recommendations

That the Cabinet Member approves an earmarked reserve of £240,000 for capital expenditure on routine replacement and upgrading of school catering equipment at Anthony Gell School and Highfields School.

Jane Parfrement
Executive Director for Children's Services

DERBYSHIRE COUNTY COUNCIL

CABINET MEMBER FOR YOUNG PEOPLE

8 July 2019

Report of the Executive Director for Children’s Services

REQUEST TO SET THE RECOMMENDED SELLING PRICE OF SCHOOL MEALS FOR 2019 - 2020

1. **Purpose of the Report**

To inform Cabinet that there will be no increase in the recommended selling price of a school meal to children and adults in Secondary, Primary Special and Nursery pupils from 3 September 2019.

2. **Information and Analysis**

The school catering budget was delegated to Primary schools from April 2013, having already been delegated to Secondary schools. Under delegation, the responsibility for charging now lies with schools. However, Derbyshire County Council will continue to recommend a selling price to aid schools and to provide consistency. As part of this recommendation, schools would be reminded that, under Section 533 of the Education Act 1996, the price they charge to pupils for school meals must not exceed the cost of providing them.

The recommended prices for all school meals were last reviewed and increased (by 10p for Primary & Nursery Schools and 5p in Secondary & Special Schools) in September 2018. The current recommended prices for meals are:

Primary/Nursery Schools	£2.10
Secondary/Special Schools	£2.40
Adult Meals	£2.88 including VAT

In September 2014, the Universal Infant Free School (UIFSM) provision started for all Key Stage 1 pupils (Reception, Year 1 and Year 2 pupils). This was funded directly to eligible schools at £2.30 per pupil.

Changes to the free school meals funding means that schools have a specified funding rate of £2.30 per meal for free school meals (eligible) from 1 April 2018.

Derbyshire County Council School Meals Service currently provides approximately 55,000 meals across the county each day. Although the service faces significant budget pressures, it has been possible to mitigate these through the development of efficiencies and an income generation programme. However, the service continues to face further challenges, some of which have been mitigated through the continuation of improved performance which has ensured the sustainability of the Service.

During the past 12 months, the take-up has remained consistent with the previous year for Primaries and increased for Secondaries. The figures show an overall take-up figure of 66.7% for Primary and Special Schools. Secondary Schools have increased by 2.8% to a total of 60.2%.

To ensure that the Service is delivering on the Department for Education's promise to prioritise children's health and wellbeing, it is important that the Service remains commercially competitive, retaining market share and maximising business opportunities. In the main, this is achieved by operating in a fair and transparent manner, ensuring that the selling price continues to be very low compared to near and statistical neighbours after the increases.

It is recognised that the meal price was increased last year following a 3 year period of being frozen and, how any such increase can impact on family finances. It is the desire of the administration to keep costs to families as low as possible, however acknowledgement has to be made to the fact that the Service must operate in a viable manner.

It is also expected that the price freeze will prevent the trend for a 2% fall in demand following increases as reflected in previous years. This will help to ensure the Service maintains a good take up of meals in order to support the Catering Service Plan.

In the event of a surplus, the Authority is committed to reinvesting in business improvements within the Catering Service.

The Catering Service has undertaken a benchmarking review of selling prices and identified that the proposed increase compares favourably with other authorities. These comparisons are shown at Appendices A, B and C to this report.

3. **Financial Considerations**

Covered in the body of the report.

4. **Social Value Considerations**

Access to a hot, healthy and nutritious meal will help children to achieve their maximum potential in their education. It also ensures that Derbyshire County Council meets its statutory responsibilities of providing lunch time meals to schools for those eligible for free school meals or universal infant free school meals. It will also create maximum benefit for the community by supporting local suppliers and businesses (from whom the ingredients are sourced), providing secure employment for the people of Derbyshire, driving up service quality and would also lead to cross-departmental savings

5. **Other Considerations**

In preparing this report the relevance of the following factors has been considered: - prevention of crime & disorder, equality of opportunity, and environmental, health, legal and human rights, human resources, property and transport considerations.

6. **Background Papers**

File in County Catering Service office.

7. **Key Decision**

No

8. **Call-in**

Is it necessary to waive the call-in period in respect of the decisions being proposed within this report? No.

9. **Officer's Recommendations**

That Cabinet notes the recommended selling price of meals in all schools from 3 September is to remain the same at:

Primary/Nursery Schools	£2.10
Secondary/Special Schools	£2.40
Adult Meals	£2.88 including VAT

and also approves that the value of the free school offer to remain at £2.20 Primary and £2.40 Secondary.

**Jane Parfremment,
Executive Director for Children's Services**

Appendix A – Near Neighbours

Neighbouring Authority	Primary Meal Price September 2018	Current Primary Meal Price May 2019	Proposed Primary Meal Price September 2019
Shropshire County Council	£2.40	£2.40	£2.40
Nottinghamshire County Council	£2.29	£2.30	£2.30
Cheshire West & Chester Council	£2.20	£2.30	£2.30
Leicestershire County Council	£2.20	£2.20	£2.20
North Lincolnshire County Council	£2.20	£2.20	£2.20
Tameside MBC	£2.18	£2.18	£2.25
Derby City Council (no LA catering)	Variable across schools	Variable across schools	Variable across schools
Cheshire East Council	£2.20 - £2.50	£2.20 - £2.50	tbc
Staffordshire County Council	£2.10 – £2.30	£2.10 – £2.30	External contractors (Chartwells)
Derbyshire County Council	£2.10	£2.10	£2.10
Nottingham City Council	£2.05	£2.15	£2.15

Neighbouring Authority	Secondary Meal Price September 2018	Current Secondary Meal Price May 2019	Proposed Secondary Price September 2019
Leicestershire County Council	£2.40	£2.40	tbc
North Lincolnshire County Council	£2.40	£2.40	£2.40
Derbyshire County Council	£2.40	£2.40	£2.40
Cheshire East Council	£2.35	£2.35	tbc
Nottinghamshire County Council	£2.29	£2.30	£2.30
Staffordshire County Council	From £2.25, varies by school	From £2.25, varies by school	External contractors
Tameside MBC	External contractors	External contractors	External contractors
Nottingham City Council	£2.10	£2.20	tbc
Derby City Council	External contractors	External contractors	External contractors
Shropshire County Council	£2.40	£2.40	£2.40
Cheshire West & Chester Council	£2.50	£2.50	£2.50

Appendix B - Statistical Neighbours

Authority	Primary Meal Price September 2018	Current Primary Meal Price May 2019	Proposed Primary Meal Price September 2019
Dudley MBC	£2.30	£2.30	£2.30
Nottinghamshire County Council	£2.29	£2.30	£2.30
Lancashire County Council	£2.30	£2.30	£2.30
Derbyshire County Council	£2.10	£2.10	£2.10
Wigan Council	£2.00	£2.20	£2.20
Lincolnshire County Council	External contractor	External contractor	External contractor
Kent County Council	External contractors varies by school		
Cumbria County Council	External caterers, set own prices		
Northamptonshire County Council	External contractors – varies by school		
Staffordshire County Council	External Contractors, set own prices		
Warwickshire County Council	Schools set own prices		

Authority	Secondary Meal Price September 2018	Current Secondary Meal Price May 2019	Proposed Secondary Price September 2019
Derbyshire County Council	£2.40	£2.40	£2.40
Nottinghamshire County Council	£2.29	£2.30	£2.30
Wigan Council	£2.30	£2.30	£2.30
Lancashire County Council	£2.30	£2.30	tbc
Kent County Council(5 contractors)	External contractors varies by school		
Warwickshire County Council	Cash cafeteria no set price		
Cumbria County Council	External caterers, set own prices		
Northamptonshire County Council	External contractors – varies by school		
Staffordshire County Council	External Contractors, set own prices		
Dudley MBC	Cash cafeteria no set price		

Appendix C - Comparison of Adult Meal Selling Price Inclusive of V.A.T

Neighbouring Authority	September 2018	May 2019	Proposed Selling Price September 2019
Derbyshire County Council	£2.88	£2.88	£2.88
Nottingham City	£2.55	£2.60	£2.60
Leicestershire County Council	£2.88	£2.88	£2.88
Cheshire West and Chester Council	£3.00	£3.00	£3.00
North Lincolnshire County Council	£2.88	£2.88	£2.88
Staffordshire County Council	External contractors	External contractors	External contractors
Tameside MBC	£3.92	£3.92	£3.92
Shropshire County Council	£3.00 (varies from school to school)	£3.00 (varies from school to school)	£3.00 (varies from school to school)
Nottinghamshire County Council	£2.75	£2.76	£2.76
Cheshire East	£2.88	£2.88	tbc
Derby City Council	External contractors	External contractors	External contractors

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